

NOTICE

*Highlands School Board Policy allows **individuals to speak for 3 minutes and groups to speak for 5 minutes** at its agenda and voting meetings. If you are here tonight with a group, **please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment.** Thank you.*

**HIGHLANDS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING
FEBRUARY 19, 2018**

AGENDA

FLAG SALUTE

ROLL CALL 7 Members present. Mr. Ryan Hanford and Mr. Heath Cohen were absent.

**NOTE: ALL OF THE ITEMS BELOW WERE APPROVED,
UNLESS OTHERWISE NOTED.**

APPROVAL OF MINUTES

Recommend approving the minutes of the January 15, 2018 Regular School Board Meeting.

SECRETARY'S REPORT

SUPERINTENDENT'S REPORT

STUDENT REPRESENTATIVE'S REPORT

COMMUNITY OUTREACH

AGENDA ITEMS

CAFETERIA – Ms. Chybrzynski

Recommend approving the payment of Cafeteria Fund Bills, as submitted.

STUDENT ACTIVITIES – Ms. Chybrzynski, Mr. Betts

Recommend approving the Student Activities Fund Financial Reports for January 2018, as submitted.

STUDENT DISCIPLINE – Mrs. Neese, Mrs. Wisner

Recommend approving Student Discipline Agreement with Student #216091, as presented.

INSTRUCTION – Mrs. Neese, Mrs. Wisner

Recommend approving the Service Agreement between Wesley Spectrum Services and Highlands School District for services regarding the Partial Hospital Program for 2017-2018 school year, as submitted.

THIS WAS TABLED UNTIL NEXT MONTH

TRANSPORTATION – Mr. Mundy

Report.

BUILDINGS & GROUNDS – Mr. Betts, Mr. Cohen

Recommend approving the Use of Facilities, as submitted.

[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]

Recommend approving core boring at Fawn Primary Center.

PERSONNEL – Mr. Masarik, Mr. Cohen

Recommend approving, with regret, the resignation of the following classified employee:

- A. Montgomery, Kristy - RATIFY
Instructional Aide
Fawn Primary Center
Effective: January 17, 2018

Recommend approving, with regret, the resignation of the following professional employee:

- A. Elliott, Beau - RATIFY
Behavior Specialist
Grandview Upper Elementary School
Effective: February 16, 2018

Recommend approving, with regret, the retirement of the following classified employees:

- A. Lafean, Paula
Payroll Clerk
Administrative Center
Effective: September 30, 2018

- B. Melnick, Julianne
Secretary (10 month)
Fawn Primary Center
Effective: March 1, 2018
- C. Swartz, Lynn - RATIFY
Cafeteria
Highlands High School
Effective: February 9, 2018

Recommend approving, with regret, the retirement of the following professional employee:

- A. Ortman, Leslie
Kindergarten Teacher
Fawn Primary Center
Effective: June 8, 2018

Recommend approving the hiring of the following classified employee:

- A. Glesk, Marianne
Cafeteria Alternate
Highlands High School
Pay Rate: \$9.57 / hr.
Effective: February 20, 2018
- B. Schaffer, Diane - RATIFY
Cafeteria Cook
Highlands High School
Pay Rate: \$12.41 / hr.
Effective: February 1, 2018
- C. Mass, Carol - RATIFY
Cafeteria Cook
Grandview Upper Elementary School
Pay Rate: \$12.41 / hr.
Effective: February 1, 2018

Recommend approving the hiring of the following professional employee:

- A. Giovengo-Gurrera, Dr. Susan
Guidance Counselor
Highlands Middle School
Step 11, Doctorate Degree
Salary: \$54,350
Effective: February 20, 2018

Recommend approving the following FMLA requests:

- A. Employee #6231
Intermittent FMLA
December 15, 2017 – February 13, 2018
Regular FMLA
February 14, 2018 – April 25, 2018
Per the terms of FMLA
- B. Employee #6164
March 30, 2018 – May 31, 2018
Utilizing sick days, personal days and comp days
Per the terms of FMLA

Recommend approving the hiring of the following employees:

- A. Gillette III, Ronald
Police Officer
Highlands Middle School
Salary: \$40,000
Effective: pending file completion
- B. Mawhinney, Dr. Monique
Assistant Superintendent
Salary: \$130,000
Effective: pending file completion

Recommend approving the hiring of the following Act 93, Tier II employee:

- A. Pham, Nam
Dean of Students
Highlands Middle School
11-month position
Salary: \$60,000
Effective: pending file completion

Recommend approving the hiring of the following classified employee:

- A. Mace, Jamie
10-month Secretary
Fairmount Primary Center
Salary: \$14.71 / hr.
Effective: February 20, 2018

Recommend approving the position transfer of the following employee:

- A. Hay, Kelly
From Business Office Confidential Secretary to
10-month Secretary at Grandview Upper Elementary School
Salary: \$21.25 / hr.
Effective: February 20, 2018

Recommend accepting ratification of the resignation of custodian (district wide), Kurtis Krause, effective February 13, 2018 and approving the Settlement Agreement and Release, as presented.

ADDENDUM

Recommend approving the hiring of the following professional employee:

- A. Letters, Amber Louise
6th Grade Reading Language Arts Teacher
Highlands Middle School
Doctorate Degree; Step 17
Salary: \$49,700
Effective: pending file completion

FINANCE/TAX – Mr. Masarik, Mr. Mundy

Recommend approving Tax Refunds, as submitted.

Recommend approving payment of General Fund Bills, as submitted.

Recommend approving the following as recognized booster organization for the 2017-2018 school year, per Board Policy # 915:

- Highlands Lady Rams Softball Boosters

Recommend approving the Business Services Agreement between Consolidated Communications and Highlands School District for phone services at the cost of \$2,410 / month for 36 months beginning January 2018 until January 2021 and then extends for another 12 months unless terminated, as submitted. (No taxes, fees or installation costs are included.)

SECURITY & SAFETY – Mr. Cohen, Mrs. Wisner

Recommend the reclassification title change from Officer Pritchard to Chief Pritchard with no additional benefits or costs to the district.

FORBES ROAD CTC – Mr. Mundy, Mrs. Neese

Report.

PSBA/NSBA – Ms. Chybrzynski

Report

AIU 3 REPORT – Mrs. Beale

Recommend approving The Allegheny Intermediate Unit's 2018-2019 Program of Studies Budget in the amount of \$2,086,109.00, as submitted. The Allegheny County (AIU3) school district's total contribution to the budget is \$1,765,288.00. The Highlands School District contribution to the Program of Services Budget is estimated to be \$22,228.00 and will be determined by PDE according to District Aid Ration and Weighted Average Daily Membership (WADM).

POLICY – Mrs. Wisner, Mrs. Neese

Report.

ATHLETICS – Mr. Masarik, Mr. Cohen

Recommend approving the Athletic Fund Bills for January 2018, as submitted.

Recommend ratifying the resignation of Kaison Branch as Volunteer Assistant Boys Basketball Coach effective February 5, 2018.

Recommend ratifying the hiring of the following athletic personnel for the 2017-2018 school year in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916.1:

Hartman, Jacob	Wrestling Assistant Coach
Henry Jr, George	Wrestling Volunteer

Recommend approving the Cheerleading Competition Squad trip to the Lake Erie Nationals Competition from April 7 – 8, 2018, as submitted.

THIS WAS REMOVED FROM THE AGENDA

MISCELLANEOUS

Recommend accepting the resignation of Board Member, Ryan Hanford, effective immediately.

REMARKS BY VISITORS

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

ADJOURNMENT

HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:

President Debbie Beale, Vice President Michael Masarik, Robert Betts, Bobbie Neese, Heath Cohen, Jeff Mundy, Judy Wisner, Misty Chybrzynski. Superintendent Dr. Michael Bjalobok, Board Secretary Michele Bloch. District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.